

Pollock Pines-Camino Community Center (PPCCCA) Rental Application

Contact: Bonnie McAskin 530-313-0577 facilities@pollockpinesca.org

Date of Event	Set Up Time	Hourly <input type="checkbox"/>	Fee Summary
		Daily <input type="checkbox"/>	
Number of hours requested	Vacating Time		Room 1 Fees \$25 Per Hr (\$75 min.) _____ \$175 for 10 hr. daily rate _____
Applicant Name:	_____		Room 2 Fees \$25 Per Hr (\$75 min.) _____ \$175 for 10 hr. daily rate _____
Applicant Date:	_____		Room 3 Fees \$15 Per Hr (\$45 min.) _____ \$120 for 10 hr. daily rate _____
Group or Organization	_____		Room 4 Fees \$20 Per Hr (\$60 Min.) _____ \$150 for 10 hr. daily rate _____
Physical Address	_____		Kitchen Serving Only \$50 (includes Oven _____ .Refrigerator. _____ Food not prepared on site) _____
City	State	Zip Code	Kitchen \$25 per Hour (\$75 min.) For Food _____ Preparation & Serving _____
Home Phone	_____		Room Fees Subtotals _____
Work Phone	_____		Cleaning/Security deposit equal to subtotal _____ Room Fees Total _____
Credit Reference	_____		Total Due _____
Employer Name & Address (if individual)	_____		Deposit 25% _____
Type of Event	_____		Deposit paid _____
Open to Public (Y/N)	_____		Date _____
No. of People Attending	_____		Check # _____
Anyone who rents from the PPCCCA, needs to name the PPCCCA as additional insured on their policy in regards to the purpose for which they are using the facility. They need no less than 1 million occurrent limit current policy 2 million aggregate limit.			
Alcohol To Be Served? Y/N (CA Liquor License required if public event)			
PPCCCA to run bar and be responsible for liquor license? Y/N			
Room # Requested	Special Notes:		
_____	_____		
OFFICE SPACE ONLY			Balance (must be paid 15 days prior to event) _____ Check # _____

Applicant Signature: _____ Date: _____

PPCCCA Representative: _____ Date: _____